



**SWIMMING POOLS  
PLAN CHECK CORRECTION SHEET (2014 LABC)**

Plan Check Submittal Date: \_\_\_\_\_  
Plan Check / Permit Application Number: \_\_\_\_\_  
Job Address: \_\_\_\_\_  
Applicant: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
P.C. Engineer: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

**Your feedback is important, please visit our website to complete a Customer Survey at [www.ladbs.org/LADBSWeb/customer-survey.jsf](http://www.ladbs.org/LADBSWeb/customer-survey.jsf).**

**If you have any questions or need clarification on any plan check matters, please contact a plan check supervisor or call our Customer Hotline at (213) 482-0056.**

**INSTRUCTIONS FOR PROCEEDING WITH THE PLAN CHECK (PC) PROCESS:**

1. Review corrections circled on this Plan Check Correction Sheet and on the plans and calculation sheets.
2. Provide a written response or reference to details pursuant to the corrections. Location of any revisions on the plans shall be identified as part of your responses.
3. Phone the PC engineer for a verification appointment after you have addressed the corrections. Verification of corrections is only done by appointment.
4. Complete item #2 above and bring the originally checked set of plans and calculations to the meeting along with these plan correction sheets. Unprepared responses with incomplete plans or calculations may result in cancellation of the meeting.
5. During the appointment, the plan check engineer will go over the corrections and comments.
6. Once all the items have been corrected to comply with the code requirements and clearances are obtained, the permit will be ready to be issued.

**IMPORTANT ITEMS TO READ:**

1. Your early attention is suggested to the approval process from other Departments as listed in the Clearance Summary Worksheet due to possible delays resulting from a public hearing or other processes required by other Departments.
2. The permit application will expire 18 months from the plan's submittal date.
3. Please be advised that the permit will be issued upon verification of compliance with the corrections included herein. The approval of plans does not permit the violation of any section of the Building Code, Zoning Code, or any other ordinance or state law.
4. Numbers in parenthesis refer to code sections of the 2014 Edition of the Los Angeles Codes or the current Zoning Code.

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**Obtain the following Information Bulletins, Affidavits, or Forms from our web site ([www.ladbs.org](http://www.ladbs.org))**

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|---|---|
| <input type="checkbox"/> P/BC 2014-014 Construction of Swimming Pools             | <input type="checkbox"/> Clearance Summary Worksheet (attached)                   |
| <input type="checkbox"/> P/ZC 2014-0015 Prevailing setback for front yards        | <input type="checkbox"/> Structural Observation                                   |
| <input type="checkbox"/> P/BC 2014-001 Footings On or Adjacent to Slopes          | <input type="checkbox"/> Supplemental correction sheet for Structural - General   |
| <input type="checkbox"/> P/BC 2014-060 30 days notification of intent to excavate | <input type="checkbox"/> Supplemental correction sheet for Disabled Accessibility |

**PART I: GENERAL REQUIREMENTS**

**A. PERMIT APPLICATIONS**

- 1. Provide a fully dimensioned plot plan to scale, in ink and copy it to the PCIS application's plot plan sheet.
- 2. Provide complete and correct legal description (Tract, Lot, Block, Grant Deed). Complete information for applicant, owner, engineer, architect, and contractor.
- 3. Obtain separate application for the following items:
  - a. Retaining walls or block fence walls
  - b. Grading work
  - c. Shoring
- 4. The permit application must be signed by the property owner, licensed contractor, or authorized agent at the time the permit is to be issued:
  - a. For owner-builder permits: Owner's representatives must present owner's approval with a notarized letter from the owner.
  - b. For contractor building permits: Prior to the issuance of a building permit, the contractor shall have the following:
    - i. Notarized letter of authorization for agents.
    - ii. Certificate of workers Compensation Insurance made out to the Contractors State License Board.
    - iii. Copy of Contractors State License or pocket ID.
    - iv. Copy of City of Los Angeles business tax registration certificate or a newly paid receipt for one.

walls or foundation of an adjoining building or structure and located closer to the property line than the depth of the excavation, the owner shall provide the Department of Building and Safety with evidence that the adjacent property owner(s) have been given a 30-day written notice of such intent to make an excavation. This notice shall state the depth of such excavation and when it will commence. This notice shall be by certified mail, return receipt requested. (3307.1)(IB: P/BC 2008-060)

- 6. Soil/Foundation/Geology report(s) must be approved by the Grading Section. Provide a copy of the approved report and Department approval letter. Show compliance with the report's requirements and approval letter's conditions. (7006.2)

7. A grading bond is required to be posted for projects involving over 250 cubic yards of soil in "Hillside Grading Areas". (7006.5.)

**C. ADMINISTRATION**

- 1. Each sheet of the architectural and structural plans must bear the signatures, registration number and expiration date of an architect or engineer registered in the State of California.
- 2. The address of the building and the name/address of the owner are required on all plans. The name and address of the consultants are required on their plans.
- 3. Two sets of plans will be required during permit issuance. Plans must be: (106.3.2.2.& 106.3.3.)
  - a. Quality blue or black line drawings with uniform and light background color.
  - b. Max. 36' x 48" size with minimum 1/8" lettering size.
  - c. Sticky back details must produce prints without contrasting shades of background color.
- 4. The final set of plans must be stamped by (City Planning Dept.), (Health Dept.) (DAS), ( ).
- 5. Provide the following with each set of plans:
  - Topography Survey Map
  - Grading
  - Construction Section
  - Foundation Plans
- 6. Provide fully dimensioned plot plan to scale. Show legal description, building lines, easements, lot size, zone boundaries, highway dedication lines, street center line, alley, parking spaces and location of all buildings (106.3.2.1).
- 7. Show location and distance of active and abandoned oil wells with respect to building perimeter, if any.
- 8. Survey Map must be signed by a licensed Surveyor or Civil Engineer. (108.8)

**B. CLEARANCES**

- 1. Obtain all clearances as noted on the attached Clearance Summary Worksheet. It is necessary to apply immediately for the signoff as it can take time for some departments to review the project. Comply with all conditions given during approval prior to the permit issuance.
- 2. Obtain lot cut date from Land Records of Public Works. Lot divided after 6-1-46 shall comply with Lot Width and area requirement of the Zone. Lot divided after 7-29-62 shall obtain a Certificate of Compliance from City Planning Department. Obtain application from Planning Dept.
- 3. Provide copies of the following recorded documents for the parcel: ( ). More requirements or Clearances may follow upon review of the documents. For copies of recorded affidavits, contact Building and Safety Records Section. For copies of City Planning documents, contact the Department of City Planning.
- 4. A recorded affidavit is required for \_\_\_\_\_. Obtain a copy of "instruction to process affidavit" from LADBS's web site and follow the instructions.
- 5. Where there is an excavation of a greater depth than are the

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**PART II ZONING:** (Allow time for discretionary approval process from City Planning if zoning requirements can't be met.)

- 1. Comply with the provisions of the \_\_\_\_\_ **Specific Plan**.
- 2. Zoning Information File # ( ) requires ( ).
- 3. Fishpond or similar use is defined as "pool" and shall be subject to all code requirements as "pools". (12.03)
- 4. Swimming pool, fish pond, or other body of water which is designed or used to contain water 18 inches or more in depth shall not be permitted in the required yard in which fences over 3.5 ft in height are prohibited. (12.21 C1(g))
- 5. Provide and dimension required **Front yard**. Incorporate block plot and calculations on plans showing set backs from the front property line of all buildings on the same side of the street to determine prevailing front yard. Where a prevailing front yard can't be established, provide ( ft) as required in the ( zone) (hillside ordinance). Go to LADBS web site for more information.
- 6. Lot is subject to the **Hillside Ordinance** (12.21A17(c):
  - a. Pool structure exceeds ( ) height for Zone ( ).
  - b. For any lot where the elevation of the ground at a point 50 feet from the front lot line and midway between the side lot lines is 33 feet or more higher than the lowest point of the

front lot line, no portion of a building or structure within 20 feet of the front line shall exceed 24 feet in height. The 24 feet maximum building and structure height shall be measured from the elevation at the centerline or midpoint

of the street on which the lot fronts. (12.21A17(c)(4))  
 c. Lot coverage of ( %) max. for pool or structures higher than 6 ft. (12.21A17(f))

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**PART III: BUILDING CODE REQUIREMENTS**

**A. GENERAL REQUIREMENTS**

1. Since the indoor pool will be used for sporting events with no defined seating area, the occupancy shall be determined as A3 and not A4.
2. For residential pool show the pool enclosure on the plan. The top of the barrier shall be at least 60 inches above grade measured on the side of the barrier that faces away from the swimming pool. The max. vertical clearance between grade and the bottom of the barrier shall be two inches measured on the side of the barrier that faces away from the swimming pool. The gate shall open outward away from the pool and shall be self-closing and self-latching. The latch to be minimum 4.5 ft above the ground. (3109.4.1, 6109(a))

**Add notes on plans:**

1. The construction shall not restrict a five-foot clear and unobstructed access to any water or power distribution facilities (Power poles, pull-boxes, transformers, vaults, pumps, valves, meters, appurtenances, etc.) or to the location of the hook-up. The construction shall not be within ten feet of any power lines-whether or not the lines are located on the property. Failure to comply may cause construction delays and/or additional expenses .
2. An approved Seismic **Gas Shutoff** Valve will be installed on the fuel gas line on the down stream side of the utility meter and be rigidly connected to the exterior of the building or structure containing the fuel gas piping.” (Per Ordinance 170,158) (Separate plumbing permit is required.)
3. Provide an alarm for doors to the dwelling that form a part of the pool enclosure. The alarm shall activate within 7

seconds and sound continuously for a min. of 30 seconds when the door is opened It shall automatically reset and be equipped with a manual means to deactivate (for 15 secs. max.) for a single opening. The deactivation switch shall be at least 54" above the floor. (3109.4.1.8)

4. Suction outlets shall be designed and installed in accordance with ANSI / APSP-7 (3109.5)
5. Provide the following requirements for the Public Pools:
  - a. Show the pool enclosure on the plan. 5' high fence wall and self-closing, self-latching gate are required. (3109.3)
  - b. The latch to be minimum 4.5 ft above the ground (6109(a))
  - c. Pools for more than 3 units on site shall be approval by Health Department.
  - d. Pools shall be in compliance with the requirement for access to public accommodations by physically handicapped persons.
  - e. Glazing in walls and fences used as the barrier for indoor and outdoor swimming pools and spas when all of the following conditions are present:
    - i. The bottom edge of the glazing is less than 60 inches (1525 mm) above the pool side of the glazing.
    - ii. The glazing is within 5 feet (1525 mm) of a swimming pool or spa water's edge.
    - iii. Glazing in walls enclosing stairway landings or within 5 feet (1525 mm) of the bottom and top of stairways where the bottom edge of the glass is less than 60 inches (1525 mm) above a walking surface.

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ADDITIONAL CORRECTIONS	Code Sec. No.

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